

Mid San Joaquin River Regional Flood Management Plan

WORK PLAN

TASK	RESPONSIBILITY	DELIVERABLES	SCHEDULE	COMPLETED
Task 1 Project Management				
1.1 Project Management	ESA	n/a	n/a	
1.2 Develop Draft Project Work Plan and Schedule	ESA	Draft Project Work Plan and Schedule Final Project Work Plan and Schedule	4.16.13 4.30.13	
1.3 Participate in Conference Calls	ESA	Emails outlining key decisions and any follow-up items	ongoing	
1.4 Prepare Progress Reports and Invoices	ESA	Monthly Progress Reports and Invoices	Monthly	
1.5 Develop Stakeholder Engagement Plan	K&W	Draft Stakeholder Engagement Plan Final Stakeholder Engagement Plan	4.16.13 5.10.13	
Task 2 Communication and Coordination				
2.1 Coordinate and Conduct RFMP Planning Meetings				
Planning Meeting #1: Work Plan and Outreach	ESA/K&W	Distribute invitations/notifications Distribute meeting materials Attend meeting Submit meeting summaries	4.4.13 4.16.13 4.23.13 5.3.13	
Planning Meeting #2: Preparation for workshops	ESA/K&W	Distribute invitations/notifications Distribute meeting materials Attend meeting Submit meeting summaries	5.13.13 5.27.13 Week of 6.3.13 1-2 weeks after	
Planning Meeting #3	ESA/K&W	Distribute invitations/notifications Distribute meeting materials Attend meeting Submit meeting summaries	3 weeks prior 1 week prior TBD 1-2 weeks after	
2.2 Coordinate and Facilitate RFMP Workshops				
Workshop #1 Review and provide comments on Draft	ESA/K&W	Distribute invitations/notifications Distribute mtg materials/RFMP sections Attend meeting	3 weeks prior 1 week prior 7.18.13	

<p>Regional Setting and Flood Hazards sections.</p> <p>Discuss approach to Emergency Response Planning section.</p>		<p>Submit meeting summaries</p>	<p>1-2 weeks after</p>	
<p>Workshop #2</p> <p>Review and provide comments on Draft Emergency Response Planning section.</p> <p>Discuss approach to Proposed Regional Improvements section.</p> <p>Note: Types of flood project improvements based on planning areas can be non-structural alternatives (floodplain restoration, flood easements) or structural alternatives (New levees, bypasses, levee repairs)</p>	<p>ESA/K&W/PBI</p>	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>9.26.13</p> <p>1-2 weeks after</p>	
<p>Workshop #3</p> <p>Review initial Proposed Regional Improvements.</p> <p>Discuss further Project Concepts development needs.</p> <p>Discuss and prioritize additional information development needed.</p>	<p>ESA/K&W</p>	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting (evening meeting?)</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>10.17.13</p> <p>1-2 weeks after</p>	
<p>Workshop #4</p> <p>Present Final Regional Setting, Flood Hazards, and Emergency Response Planning section.</p> <p>Project concepts: Further development.</p> <p>May include targeted outreach to small interest groups, individual stakeholders, and other organizations</p>	<p>ESA/K&W</p>	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting (evening meeting?)</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>11.14.13</p> <p>1-2 weeks after</p>	

<p>Workshop #5</p> <p>Review and provide comments on Draft Regional Improvements section.</p> <p>Discuss approach to Regional Priorities.</p>	ESA/K&W	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>12.19.13</p> <p>1-2 weeks after</p>	
<p>Workshop #6</p> <p>Review and provide comments on the Draft Regional Priorities section.</p> <p>Discuss approach to Operations and Maintenance section.</p>	ESA/K&W/PBI	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>2.13.14</p> <p>1-2 weeks after</p>	
<p>Workshop #7</p> <p>Present Final Regional Improvements section.</p> <p>Review and provide comments on Draft Operations and Maintenance section.</p> <p>Discuss approach to Regional Financial Plan.</p>	ESA/K&W/PBI	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 weeks prior</p> <p>3.13.14</p> <p>1-2 weeks after</p>	
<p>Workshop #8</p> <p>Present Final Regional Priorities Section.</p> <p>Review and provide comments on Draft Regional Financial Plan.</p> <p>Discuss approach to Land Use and Environmental Enhancements section.</p>	ESA/K&W/PBI	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>4.10.14</p> <p>1-2 weeks after</p>	
<p>Workshop #9</p> <p>Present Final Operations and Maintenance section.</p> <p>Review and provide comments on Draft Land Use and Environmental Enhancements section.</p>	ESA/K&W	<p>Distribute invitations/notifications</p> <p>Distribute meeting materials</p> <p>Attend meeting</p> <p>Submit meeting summaries</p>	<p>3 weeks prior</p> <p>1 week prior</p> <p>5.8.14</p> <p>1-2 weeks after</p>	

Workshop #10 Review and provide comments on Draft RFMP, including the Executive Summary.	ESA/K&W	Distribute invitations/notifications Distribute meeting materials Attend meeting Submit meeting summaries	3 weeks prior 1 week prior 7.10.14 1-2 weeks after	
2.3 Participate in RFMP Briefings				
Attend 10 RFMP Briefings	ESA/K&W	Prepare briefing materials Submit briefing materials Attend briefing Submit briefing summaries and communicate outcomes	3-4 weeks prior 1-2 weeks prior TBD 1-2 weeks after	
2.4 Coordination with Other RFMP Leads				
Communicate regularly with Upper SJ/S. Delta RFMPs and identify opportunities to integrate plan development	ESA/K&W	Emails summaries of communications	Ongoing	
2.5 Assist in Website Integration				
Develop background information, as well as sending meeting agendas, meeting summaries, and documents to the webmaster for the existing East Stanislaus IRWMP for posting.	K&W	Develop draft website map and outline Participate in call to determine website content, design, etc. Develop website materials Review/provide comments on materials Send materials for posting	4.10.13 Week of 4.15.13 5.20.13 5.24.13 5.29.13/Ongoing	
Task 3 Update Regional Atlas				
Review and verify DWR's Regional Atlas with Regional Partners and stakeholders	PBI	Marked-up maps indicating changes (or catalog of changes)	8.15.13	
Request data from DWR and local agencies	PBI	n/a	4.30.13	
Prepare Draft Updated Regional Atlas	PBI	Draft maps and narrative	See below	
		Draft Regional Overview	10.1.13	
		Draft Protected Populations and Assets	10.1.13	
		Draft Levee Flood Protection	30 days after DWR provides updated flood depths	
		Draft Local Jurisdictions	10.1.13	
		Draft DWR Integrated Regional Water Mgmt	10.1.13	

		Draft General Land Use	10.1.13	
		Draft Local Maintaining Agencies	10.15.13	
		Draft Exist Critical Fac & Econ Assets	12.2.13	
		Draft SPFC & Local Flood Control Fac	11.1.13	
		Draft Flood Emergency Response Facilities	12.2.13	
		Draft Overall Levee Conditions	12.2.13	
		Draft Flood Inundation Maps	Will be provided if DWR provides updated inundation data sets and if FEMA releases new datasets	
		Draft Channel Capacities & Flood Monitoring Network	12.2.13	
		Draft Managed Environmental Lands	12.2.13	
		Draft Riparian Veg, Critical Habitat, & Sensitive Species	12.2.13	
Attend one meeting to discuss Atlas changes	PBI	n/a	TBD	
Prepare Final Updated Regional Atlas	PBI	Final maps and narrative	4.1.14	
		Final Regional Overview	4.1.14	
		Final Protected Populations and Assets	4.1.14	
		Final Levee Flood Protection	4.1.14	
		Final Local Jurisdictions	4.1.14	
		Final DWR Integrated Regional Water Mgmt	4.1.14	
		Final General Land Use	4.1.14	
		Final Local Maintaining Agencies	4.1.14	
		Final Existing Critical Facilities & Econ Assets	4.1.14	
		Final SPFC & Local Flood Control Facilities	4.1.14	

		Final Flood Emergency Response Facilities	4.1.14	
		Final Overall Levee Conditions	4.1.14	
		Final Flood Inundation Maps	4.1.14	
		Final Channel Capacities & Flood Monitoring Network	4.1.14	
		Final Managed Environmental Lands	4.1.14	
		Final Riparian Veg, Critical Habitat, & Sensitive Species	4.1.14	
Provide new or updated GIS files to DWR	PBI	GIS files	6.2.14	
Task 4 Develop Regional Flood Management Plan				
4.1 Prepare Regional Settings	ESA	Prepare and submit Draft RFMP sections Prepare and submit Final RFMP sections	Week of 6.17.13 Week of 10.14.13	
4.2 Describe Flood Hazards in the Region	ESA	Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 6.17.13 Week of 10.14.13	
4.3 Evaluate Emergency Response Planning	ESA/PBI	PBI submit Draft Tech Memo PBI submit Final Tech Memo Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 6.17.13 Week of 7.15.13 Week of 8.26.13 Week of 11.11.13	
4.4a Identify Proposed Regional Improvements	ESA	Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 11.18.13 Week of 2.10.14	
4.4b Project Concept Development Allowance	ESA	Draft deliverable (TBD) Final deliverable (TBD)	TBD TBD	
4.5 Develop Criteria to Identify Regional Priorities	ESA/PBI	Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 1.13.14 Week of 3.24.14	
4.6 Prepare Enhanced Operations and Maintenance	ESA/ PBI	PBI submit Draft Tech Memo PBI Submit Final Tech Memo Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 11.11.13 Week of 12.9.13 Week of 2.10.14 Week of 4.14.14	
4.7 Prepare Financial Plan	ESA/PBI	PBI submit Draft Financial Plan PBI submit Final Financial Plan Prepare and submit Draft RFMP section	Week of 12.16.13 Week 1.13.14 Week of 3.10.14	

		Prepare and submit Final RFMP section	Week of 5.12.14	
4.8 Prepare Land Use and Environmental Enhancements	ESA	Prepare and submit Draft RFMP section Prepare and submit Final RFMP section	Week of 4.7.14 Week of 6.2.14	
4.9 Prepare Executive Summary and Plan Completion	ESA	Prepare and submit Draft Executive Summary and RFMP Prepare and submit Final Executive Summary and RFMP	Week of 6.9.14 Week of 9.1.14	